# GUIDE TECHNIQUE EXPOSANTS

**CONVENTION D’AFFAIRES EUROPEENNE DES TEXTILES A USAGE TECHNIQUE (17EME EDITION)**

16 et 17 mai 2018

**ESPACE ARGENCE**  
20 bis Boulevard Gambetta  
10000 – TROYES  
Tel: +33 (0)4 78 94 69 00

<table>
<thead>
<tr>
<th>CONTACTS</th>
<th>PROGRAMEME DE LA CONVENTION</th>
<th>LIVRAISON</th>
<th>VOTRE STAND</th>
<th>MATERIEL AUDIOVISUEL</th>
<th>MOBILIER COMPLEMENTAIRE</th>
<th>ACCUEIL SUR PLACE</th>
<th>DEJEUNER D’AFFAIRES - PAUSE CAFE - COCKTAIL</th>
<th>INTERNET - WIFI</th>
<th>TAXIS</th>
<th>HOTELS</th>
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<tbody>
<tr>
<td>2</td>
<td>2</td>
<td>3</td>
<td>3</td>
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<td>7</td>
<td>7</td>
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**INTERNET** - **WIFI**

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<tr>
<th>VOTRE STAND</th>
<th>MOBILIER COMPLEMENTAIRE</th>
<th>HOTELS</th>
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<td>3</td>
<td>5</td>
<td>9</td>
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**PROGRAMME DE LA CONVENTION**

DEJEUNER D’AFFAIRES - PAUSE CAFE - COCKTAIL

INTERNET - WIFI

TAXIS

HOTELS
EVENT TIMETABLE

Timetable is given for information only. The final program will be on your planning.

Tuesday, May 15th

05:00 pm – 07:30 pm: Access of exhibitors

Wednesday, May 16th

08:00 am – 09:00 am: Reception
09:00 am – 12:30 am: Face to Face Meetings / Conferences
12:30 am – 02:00 pm: Business Lunch
02:00 pm – 06:30 pm: Face to Face Meetings / Conferences
07:00 pm: Cocktail Evening

Thursday, May 17th

08:30 am – 09:00 am: Reception
09:00 am – 12:30 pm: Face to Face Meetings / Conferences
12:30 pm – 02:00 pm: Business Lunch
02:00 pm – 04:30 pm: Face to Face Meetings / Conferences
05:00 pm: End of convention (booth dismantling 5:00 et 7:00 pm)
**SHIPPING**

All deliveries of equipment for your booth should be sent to the following address, indicating the name of the company and the name of the event « CITEXT 2018 »:

**ESPACE ARGENCE**  
100 bis Boulevard Gambetta 10000 – TROYES  
Tel: +33 (0)4 78 94 69 00

**Delivery date from:** May 15th, 2018  
**Mandatory date for pickup of material:** May 17th, 2018 (Closing)

**BOOTH DETAILS**

<table>
<thead>
<tr>
<th>STANDARD option / 4sqm</th>
<th>PLUS option / 6sqm</th>
<th>GOLD option / 9sqm</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fully equipped with:</strong></td>
<td><strong>Fully equipped with:</strong></td>
<td><strong>Fully equipped with:</strong></td>
</tr>
<tr>
<td>- Lighting</td>
<td>- Lighting</td>
<td>- Lighting</td>
</tr>
<tr>
<td>- 1 table</td>
<td>- 1 table</td>
<td>- 2 tables</td>
</tr>
<tr>
<td>- 4chairs</td>
<td>- 4chairs</td>
<td>- 8 chairs</td>
</tr>
<tr>
<td>- Carpet and fascia board</td>
<td>- Carpet and fascia board</td>
<td>- Carpet and fascia board</td>
</tr>
<tr>
<td><strong>Admission for 1 delegate</strong></td>
<td><strong>Admission for 2 delegates</strong></td>
<td><strong>Admission for 3 delegates</strong></td>
</tr>
</tbody>
</table>

- The CITEXT 2018 technical catalogue with direct contacts to all participants  
- Your company technical profile in the CITEXT 2018 technical catalogue  
- 1 Meeting Schedule with decision maker you have selected prior to the event  
- Business seated lunches on May 16 & 17 as well as the cocktail reception on the 16th evening  
  - Permanent Coffee breaks access on May 16 & 17  
- The CITEXT Team’s assistance during the entire duration of the event  
  (to organise additional meetings, assist you in your search for Decision Makers...)

In order to customize your space, we strongly recommend you to bring graphics. You must bring necessary materials to hang or paste your graphics (chains, adhesives and so forth). **It is strictly forbidden to drill into the panels.**

Your booth is equipped with an electric outlet. You must bring multiple outlets if you’re planning to use several devices.

**BOOTH SET UP**

Access to the stand will be on May 15th, 2018 from 05:00 pm until 07:30 pm maximum.

Your stands will be fitted and equipped. The space will be open from May 16th from 08:00 am

**BOOTH DISMANTLING**

General dismantling takes place on May 17th from 05.00 to 07.00 pm

For all questions related to the setup of your booth, please contact our contractor directly:

**SL PROD**  
Stéphane LOMBARD  
Mobile : +33(0)6 17 17 52 77  
E-mail : steflombard34@gmail.com
TECHNICAL SHEET : Booth 4sqm

Hauteur poteaux : 2500 mm  
Longueur traverses : 940 mm  
Panneaux de cloisons : 2401 x 952 mm  
Garde au sol : 19 mm

TECHNICAL SHEET : Booth 6sqm

Clossons modulaires en mélanine blanc Ht : 2,50 m
Moquette noire
Enseigne exposant 400 x 300 mm
1 spot 100 W pour 3m² + Prise PC 16A
VIDEO PACKAGING RENTAL

If you wish to rent flat TV:
- 42” (106cm) and DVD player
- 32” (82cm) on a table

Please contact our service provider (the renting of the flat TV is in extra charged):

NAPAKEO IT Support & Services
8, rue du Château d’Eau - 31700 BLAGNAC
Tél. : +33 (0)5 47 74 85 17 - Fax : +33 (0)5 47 74 85 18 - E-mail : info@napakeo.com

ADDITIONAL FURNITURE

Our official furniture contractor offers an entire range of furniture and equipment. You may trade your default furniture or order additional equipment at your own cost.

LIGN’EXPO
36, chemin de Ginestous – 31200 Toulouse
Tél. 05 62 75 99 30
Fax. 05 62 75 99 39

Contact : Isabelle HELAYEL
Email : isabelle@lignexpo.com

DEADLINE = APRIL 30, 2018

<table>
<thead>
<tr>
<th>ARTICLE</th>
<th>VISUEL</th>
<th>REF.</th>
<th>PRIX HTU</th>
<th>QTÉ</th>
<th>TOTAL HT</th>
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<tbody>
<tr>
<td>CHAISE EUROPA blanche</td>
<td></td>
<td>1340</td>
<td>10,00 €</td>
<td></td>
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<tr>
<td>TABLE BLANCHE</td>
<td></td>
<td>80223</td>
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<tr>
<td>PRÉSENTOIR MARINE VERTICAL</td>
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<tr>
<td>COMPTOIR VITRINE ALU</td>
<td></td>
<td>810</td>
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<tr>
<td>VITRINE HT 150 x 50 x 50</td>
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<td>850</td>
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<tr>
<td>VITRINE HT 180 x 100 x 40</td>
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<td>860</td>
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<td>MACHINE A CAFE NESPRESSO</td>
<td></td>
<td>0401</td>
<td>200,00 €</td>
<td>caution 350€</td>
<td></td>
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<tr>
<td>FONTAINE A EAU * 2 BOMBINIES 18 L + 200 Gobelets</td>
<td></td>
<td>1500</td>
<td>130,00 €</td>
<td>caution 350€</td>
<td></td>
</tr>
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**TOTAL HT**

TVA 20,00%

**TOTAL T.T.C.**

(**(*) Conditions de règlement
Aucune commande ne sera prise en considération, si elle n’est pas accompagnée du règlement à l’ordre de LIGN’EXPO**
RECEPTION DESK

Upon arrival at the Exhibition Center, all participants must go to the reception desk to collect their participant folder. This folder includes the following items:

- Badges
- The event guide
- The floor plan

LUNCHES – COFFEE BREAKS

Lunches:
A seated business lunch will be catered on May 16th and 17th. This is a good opportunity to have informal meetings.

Coffee break:
Complimentary hot and cold beverages will be offered to all the participants on May 16th and 17th from 08.00 to 11.00 and from 02.00 à 04.00.

Cocktail:
A cocktail, offered to all the participants, will be held on May 16th at 07.00 in the Espace Argence.

INTERNET ACCESS (WiFi)

The WiFi connection will be provided by the Espace Argence. The access codes will be given on site.

HOW TO GET THERE?

Car
2 motorways lead to Troyes:
- A5 (E54) Paris / Langres
- A26 (E17) Troyes / Reims

You can enter Troyes by 6 main roads:
- N19 / N60 / N71 / N77
- D960 / D444

When arriving in TROYES take the direction of the City Center / the City Hall of Troyes.
The Espace Argence is in the alignment of the Town Hall (rue de la République).
Train
At 1.30h of the center of Paris, with a train every hour, over 15 daily connections.

Informations TGV: Tel - 36 35
To consult the trains timetables, visit www.oui.sncf

From Troyes railway station on foot or by car
- Head southeast on Rue Chalmel to Rue Voltaire.
- Turn left on Rue Voltaire.
- At the roundabout Place du Général Patton, take the first exit onto Boulevard Carnot.
- Turn right onto Boulevard Gambetta
- Turn slightly left to stay on Boulevard Gambetta

Arrival: Espace Argence

Avion
Information Services: www.airfrance.fr
For tickets reservations and information, please call (only in France): +33 (0)1 48 59 20 00 or your travel agency.

If you are not in France, please contact your regional Air France office or your travel agency.
International Airport ORLY is not far from Troyes: 1h30 by motorway A5.

AVANTAGE AIR FRANCE:

Event: CITEXT 2018
Event ID: 30708AF

Valid for travel from 11/05/2018 to 22/05/2018
Event location: Troyes, France

Attractive discounts on a wide range of airfares on all Air France and KLM flights worldwide**.

Use the website of this event or visit www.airfranceklm-globalmeetings.com to
• access the preferential fares granted for this event*
• make your booking
• and issue your electronic ticket*

If you buy your ticket via AIR FRANCE & KLM Global Meetings website, your electronic ticket will carry a special mention which justifies the application of the preferential fares.
TAXI

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxi Troyens</td>
<td>+33 (0)3 25 78 30 30</td>
</tr>
<tr>
<td>Taxis Dryats</td>
<td>+33 (0)3 25 79 15 39</td>
</tr>
<tr>
<td></td>
<td>+33 (0)6 81 41 58 89</td>
</tr>
<tr>
<td>Accord Radio Taxis Troyens</td>
<td>+33 (0)3 25 78 30 30</td>
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HOTELS

Take advantage of special rates for your accommodation in Troyes.

Consult online availabilities here: